ΥΠΑΝ ΔΔΕ ΠΟΣ 01 │MESY DPE OADS 01

*[Coat of Arms of the Republic of Cyprus]*

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| REPUBLIC OF CYPRUS  **MINISTRY OF EDUCATION**  **SPORT AND YOUTH** | **DEPARTMENT**  **OF PRIMARY EDUCATION**  **OPTIONAL ALL-DAY SCHOOL** |

**TO PARENTS/GUARDIANS INTERESTED IN ENROLLING THEIR CHILDREN  
IN THE OPTIONAL ALL-DAY SCHOOL**

The enrolment of each child in the afternoon classes of the school is **optional.** All children attending school have the right to attend the Optional All-Day School (OADS) under the following conditions:

1. **Attendance** willbe **compulsory** for all five days of the week.
2. **Only one** check-out time per child (15:05 or 16:00) should be selected for all five days of the week.
3. **No** exceptions are permitted, neither for partial attendance at the OADS nor for early check-out, due to any extracurricular activities. This would entail the children's **permanent expulsion** from the OADS.
4. The participation of children in the school meal programme, implemented under the responsibility of the Parents'/Guardians' Association of each school, is **compulsory**.
5. The catering costs are borne by the parents/guardians of children attending the OADS. **Parents/Guardians who have outstanding balance from the previous school year, should settle their financial obligations before the start of the OADS to be able to register their children.**
6. Catering costs will be prepaid within the first week of each month. Failure to pay this amount implies the **interruption of attendance** at the OADS.
7. For the following groups of children, part of the catering costs is subsidised:

* Underprivileged children coming from economically vulnerable families, following a decision of the Advisory Committee of the school.
* Children whose **parents/guardians** are recipients of the Minimum Guaranteed Income (EEE) **(a prerequisite is to present the form "Family Unit Certificate",** issued by the Social Welfare Services).
* Children under the legal care of the Social Welfare Services (Children's Homes, foster families).

The school should inform parents/guardians that, until their request for a subsidy is approved, they should pay their fair share per month.

*Note: The certificates/supporting documents referred to in point 7 must be issued within the current year and delivered to the school's address by* ***13 October 2023.***

1. Regarding **lunch,** it is noted that the transfer of food **from** home **is prohibited,** both to avoid the risk of spoilage and to promote healthy habits.
2. In case of children who have difficulty in adapting to the OADS programme (due to fatigue or other issues), their parents/guardians are invited to work closely with both morning and afternoon teachers to address such issues.

It is clarified that, in order for the OADS to be run, a minimum number of children must be enrolled as shown below:

* Primary Schools of up to 60 children: Enroll at least 16 children.
* Primary Schools of 61 - 120 children: Enroll at least 24 children.
* Primary Schools of 121 or more children: Enroll at least 36 children.
* Kindergartens: Enroll at least 11 children.
* Special Schools: Enroll at least 11 children.

**If registrations do not meet the above criterion, you will be informed accordingly.**

**DECLARATION OF INTEREST OF PARENT/GUARDIAN FOR CHILD'S ATTENDANCE AT  
THE OPTIONAL ALL-DAY SCHOOL**

(School Year )

(School Name)

I, the undersigned Mr./Mrs.

(full name), solemnly declare that I am interested as my child (full name of child), who will be attending

Kindergarten / 1st / 2nd / 3rd / 4th / 5th / 6th Grade / Special School (circle accordingly) in the school year , attends the Optional All-Day School.

Considering the above, I set as check-out time on an everyday basis the following

(put a tick (✓) in one of the two options):

15:05 🞏

16:00 🞏

This statement is considered binding on me to comply with the school regulations.

Signature:

Phone Number:

Date: